

Riverside County Superior Court

Collections – MSC Statement FORM

Collections MSC Financial Statement Worksheet – Attachment

MANDATORY SETTLEMENT CONFERENCES (MSCs) for LIMITED CIVIL COLLECTIONS CASES

<http://riverside.courts.ca.gov/adr/collectionsmsc.pdf>

Collections cases are eligible for MSCs if

- the amount in dispute is \$25,000 or less AND
- the defendant files an Answer to the Complaint

Goals

Resolve collections cases with

- only one court appearance early in the case AND
- a practical settlement agreement that benefits both sides

How it works

- **Notice of MSC Date**
After the Answer is filed, the court sends all parties notice of their MSC date. All Collections MSCs are set for Thursdays at 10:00 a.m. in Dept. 4.
- **Collections-MSC Statement Form**
Each party must bring a completed MSC Statement form and supporting documents to the MSC. The form is mailed to all parties along with the MSC Notice and is available online at
<http://riverside.courts.ca.gov/localfrms/ri-adr13.pdf>
<http://riverside.courts.ca.gov/localfrms/ri-adr13a.pdf>
- **Trial Dates**
Parties who participate in good faith but do not settle their case will receive a trial date immediately after the MSC.
- **Sanctions**
Parties may be sanctioned if they fail to: attend their MSC; bring their completed MSC Statement & documents; or attend without full settlement authority or good faith participation.

For information about Collections cases in English and Spanish:

<http://www.calbar.ca.gov/Public/Pamphlets/Debts.aspx>

HELP FOR SELF- REPRESENTED PARTIES:

Attend a
FREE WORKSHOP
to prepare for your

**COLLECTIONS –
Mandatory Settlement
Conference (MSC)**

WHEN:

- Thursdays, 8:30–9:30 a.m.

WHERE:

- Provident Bank Building,
3744 10th Street, Riverside
(across the street from the
Historic Courthouse)

WHY: Get help

- Filling out the mandatory forms
- Learning what documents to bring to the MSC
- Understanding the pros/cons of resolving your case at the MSC
- Preparing to settle your case at the MSC

HOW to attend

- No need to sign up in advance.
- You may attend on any Thursday.
- Recommended: Attend at least 1 week before your MSC.
- If you attend on the morning of your MSC, bring your MSC Statement Form and supporting documents.

Interpreters: The court does not provide interpreters. You may bring someone to interpret for you.

Childcare: The court does not provide childcare and children may not attend the workshops.